



April 12, 2024

REMINDER: Federally Mandated RxDC Reporting

Dear Valued Clients, Members and Brokers:

This email is a **reminder** to fill out your RxDC survey (linked below). The deadline for this survey is rapidly approaching.

If you have already submitted your RxDC information to RCI please disregard this email.

Please complete the survey below by the April 20th deadline. Please go to the [CAA RxDC Survey by clicking here.](#)

The survey will require the following information:

- Legal Company Name needs to include any Doing Business As (DBA)'s.
- Employer Identification Number is client Tax ID Number (9-digit number - example: 00-00000000).
- Total Full-Time Employees as of December 31, 2023.
- Client 5500 number. This can be found in the Plan Document as “Plan Number” – it will always start with 50*.
- The name of the Plan as it appears in the RCI Portal – example: *Premium 5000*.
- Type the name of the RCI Plan as shown in the portal: Minimal Essential Coverage Plan (MEC), HDHP, or Co-Pay Medical Plan.
- Choose Plan starting month (Effective Date).
- Choose Plan ending month (End Date).
- Premium Information: Please identify the Employee and Employer contribution for all tiers. The sum of the contributions should total the full amount for each tier.
- Add Additional Plan: If the Group has more than one plan, please use the "Add Additional Plan" option to list each plan individually. Be sure to include the name of each plan and list the Employee and Employer contribution breakdown.
- Indicate if the Plan offers a Wellness Program as defined by CMS.
- Please provide name, phone number and e-mail address.
- Review the information for accuracy.
- Click on “Submit”.

If a survey response is not received by April 30th, RCI will submit the data in our system prior to June 1 to CMS. However, the submission will not be complete. Data elements not provided to RCI will need to be submitted to CMS by the

employer or another reporting entity. The employer accepts any risk arising from the employer's failure to provide any requested information to RCI for reporting.

RCI thanks you in advance for your prompt attention to this extremely important matter.

Sincerely,

RCI Team

Something Powerful

Tell The Reader More

The headline and subheader tells us what you're [offering](#), and the form header closes the deal. Over here you can explain why your offer is so great it's worth filling out a form for.

Remember:

- Bullets are great
- For spelling out [benefits](#) and
- Turning visitors into leads.